

SAMPLE 10

HEADLINE

Engineering Visionary || Project Management || Infrastructure Development & Operations || Civil Engineering & Consulting || Change & Turnaround Management || Cross-functional Team Leadership

SUMMARY

I am a high energy, fiscally conscious, and goal driven senior engineering operations and technology executive offering nearly 3 decades of success within well-known companies in Middle East and India. Across stint, I have spearheaded multi-million Dirhams Projects & Engineering Operations pertaining to Construction & Supervision of all types of Civil Structures, Infrastructure Developments, Telecom Industry Projects, Oil Field Construction, and Interior Fit-out, etc.

I have earned multiple appreciation letters and certificate of excellence for my project & technical operations delivery excellence coupled with expertise in speedily completing up projects. I have worked in diverse positions namely, Operations Manager - Engineering Division; Project Manager; Sr. Engineer - Infrastructure Development & Operations; Resident Engineer – RE; and Sr. Construction Engineer, etc.

I am an expert in implementing cost saving measures to achieve substantial reduction in terms of man-days, raw materials and energy consumption. I have gained hands-on experience in developing and preparing engineering design and drawings from preliminary concepts, sketches, drawings, engineering calculations, specification sheets and other data liaising with customers on potential designs and design issues.

Over the years, I have gained strong foothold in the areas of:

- ▀ Transformed Company's growth by productively managing P&L and delivering ROI for development projects
- ▀ Skilled in analyzing, identifying and resolving technical project issues, ensuring efficient interpretation of all design drawings and incorporation of quality control procedures in projects.

I am a multi-lingual communicator (English, Arabic, Hindi & Malayalam) and a negotiator. I have been accredited for my approach to every new business challenge with intrinsic flair for innovation, creative problem solving, and measured risk taking. With an enthusiastic and genuinely friendly attitude, I have been able to make connection between cross-functional teams, creating partnerships & alliances, and motivating forward momentum to 'get things done'. I have demonstrated strong leadership skills and mentored my team in driving efficiency, customer satisfaction, and business value.

I am open for professional association and can be reached on sample10@gmail.com

SPECIALTIES

Strategic & Operational Planning
Project Leadership - Planning, Coordination, Monitoring & Closure
Risk Management
Project Reporting, Liaison & Negotiation
Engineering Management
Process Enhancement & Re-engineering
Civil Engineering Practice
Estimating, Budgeting & Cost Control
Statutory Compliance & Governmental Regulations
Scheduling & Planning
Cost Management
Subcontractor Management
Construction Business Leadership
Site Operations
Techno-commercial
HSSE
Resource Management & Optimisation
Client & Stakeholder Engagement
Change Management
Technical Consultancy

Value Engineering
Training & Development
Clients, Consultants, Cross-functional Project Teams & sub-contractors Liaison

ORGANISATIONAL EXPERIENCE

Al Reyami Group
Operations Manager - Engineering Division – Al Reyami Interiors

December 2015 to Present

Career Elevation: Sr. Project's Manager (Dec 2015) ➡ Operations Manager - Engineering Division (Oct 2016)

Contributions Snapshot:

- ➡ Maintained an economic stability of the division during recession “2017”
- ➡ Started effectively using the project management tool (Primavera)
- ➡ Introduced the graphical weekly dashboard presentation to demonstrate the operational efficiency & individual project accomplishments
- ➡ Introduced rewards & incentives for Project Management Team

In the present capacity, I am providing leadership to entire engineering operations encompassing planning, directing and coordinating overall engineering operations in the organization involving driving measures to improve performance, productivity, efficiency, and profitability of department and meeting a yearly target of above Dhs. 150 Million with the resources strength of above 260.

I am also serving as a confidante to the management and aiding in taking high-level decisions in support of the company's strategic planning, mission, visions, and goals. In addition, I am developing appropriate technical strategy to de-risk the business, exploit opportunities and support the overall business objectives. Also, ensuring technical excellence at the operations to prevent harm to persons, damage to machinery and equipment. Other deliverables in this role include:

- ▣ Assisting with the optimization of on-site services infrastructure performance and availability; striving for cost effectiveness through the identification of cost optimization opportunities and appropriate budget setting.
- ▣ Directing Project Managers and utilizing the understanding of project management tools and approaches to manage complex projects and delivering balanced and integrated solutions in line with the overall project objective.
- ▣ Interfacing with the internal stakeholders such as estimation, sales, design, procurement, and accounts to ensure their prompt actions during the project execution which includes attending weekly and monthly high-level meeting with the client, consultant and project managers for the successful and timely completion of all projects.
- ▣ Providing technical support including supervision, training and mentoring of the staff in the planning, management and implementation of construction projects/programs.

Shanfari Group of Companies
Project Manager

January 2015 to December 2015

This role saw me leveraging skills in managing the entire spectrum of project aimed at efficient & timely delivery in addition to preparing concise design briefs to the Design Co-Coordinator for design preparation with in the allocated budget. I strategically contributed in determining as well as managing project priorities to ensure, effective application of resources to further achieve project outcomes, delivery benchmarks, project targets and objectives.

Liaising with Operations Manager and other Project Managers in relation to resource allocation & sharing according to the project activities demand, was another aspect of my role. I tracked project milestones by regularly reviewing the productivity, effectiveness, quality and profitability of project, including project follow-up to monitor project deliverables and client satisfaction levels.

Highlights achieved include:

- ▣ Earned accolades for ensuring smooth project running in accordance with all local regulations and company procedures including project initiation, fee proposals and acceptance, project administration, document control, invoicing and project reviews and assessments.
- ▣ Developed and nurtured healthy business relations with and networks within the industry and local authorities to retain a high level supports and cooperation's towards the company business.

Etisalat – UAE

September 2008 to January 2015

Sr. Engineer - Infrastructure Development & Operations

At Etisalat – UAE, I managed infrastructure development & operations and served as a key person for handling commercial activities viz. preparing design/specification/quotations, invitation to tenders, and tender evaluation statements for civil construction projects. I arranged orders for implement minor alteration to existing GSM sites as per Admin. Capital and Operating Budget.

I applied my strong inter-personal skills and interfaced with:

- Local government agencies for processing building permits/clearances for projects undertaken.
- Concerned departments on the comments/approval/modification of drawings/design prepared by Consultants.

To aid seamless delivery of project, I analyzed civil as-built drawings, guarantees, warranties, maintenance schedules, and supplier details, etc. Besides, I supervised, reviewed & monitored the installation & testing of Telecom Power Plants and Systems to ensure compliance with technical specifications & design guidelines.

- Supervised and motivated staff to ensure an acceptable level of performance Acceptance Certification purpose.

Scantec Engineering Consultant

December 2006 to September 2008

Resident Engineer - RE

Abu Dhabi Company for Onshore Petroleum Oil Operations (ADCO)

January 1996 to October 2006

Sr. Construction Engineer – ADCO Support Services – at SOFS

Al Masar General Contracting LLC

August 1992 to November 1996

Project Engineer

Nirmithi Architects and Engineers – Consultant

February 1990 to August 1992

Project Engineer

Education

Masters - Project Management International Institute of Management and Technology - India	2017
Bachelor Degree - Civil Engineering Washington American University - UAE	2012
Diploma - Civil Engineering SN Polytechnic - India	1989

Professional Certifications

English Language Proficiency Certificate (2018)
Certification of Personal Effectiveness (2016)
Maximo Visual Project Planner (2010)
Maximo Assignment Manager (2010)
Computer Aided Auto Drafting – AutoCAD (2000)
Microsoft Office Professional (2000)
PTW - On Shore Operations (1998)

Professional Accolades

Reference Letter - GM – ARI – Mar 2018

Certificate of Appreciation - VC – ARG – Nov 2017
Lead Consultant (Parsons International) Approval – Mar 2015
Certificate of Excellence – Etisalat – Apr 2012
Certificate of Excellence – Etisalat – Nov 2009
Letter of Appreciation - ADCO – Bab – Aug 2005
Letter of Appreciation - ADCO – CE – Aug 2005
Letter of Appreciation - ADCO - TL / Bahasa – Jul 2004
Letter of Appreciation - ADCO – CE – Jul 2002
Letter of Appreciation - ADCO - CE / Fields – Dec 1999
Letter of Appreciation - ADCO - FM – Bahasa – Nov 1999

Professional Affiliations

- Associate Member - International Academy of Business & Financial Management – Global (Since April 2018)
- Member - The Institution of Engineering and Technology – UK (Since January 2018)
- Member - Society of Engineers – UAE (Since March 2008)